



City of Doral  
Public Works Department  
Adopt-a-Street Program Guidelines & Conditions

### What volunteers must provide:

- A completed Adopt-a-Street application must be submitted for one of the streets available for adoption. Available streets can be found in the City's webpage: [Available Street](#)

### What's expected from the volunteers:

- Remove litter at least four (4) times a year within the one-mile adopted corridor's medians and sidewalks for a period of two years.
- The group may renew the adoption agreement with the City at the end of the term for another two years if the applicant complies with the Program's schedule requirements. The Public Works Department will recommend the renewal approval to the City Council based on the group's performance in the first term.
- The Group shall designate a coordinator for the clean-up events.
- The Group shall schedule the date and time of each clean-up through the City's Adopt-a-Street Program Coordinator: Email: [Dulce.Pantaleon@cityofdoral.com](mailto:Dulce.Pantaleon@cityofdoral.com);
- The Group shall collect the provided safety equipment from the Public Works Department prior to the date of the clean-up during City's regular business hours.
- The Group shall return provided safety equipment once clean-up is completed.
- The Group shall place all trash collected at the base of their Adopt-a-Street sign and notify the Public Works Department (PWD) of the trash location for pickup.
- The Group shall send an email to the PWD with the information that shows the hours worked, the number of participants, and the number of bags of trash collected.
- The Group shall not conduct cleanup activities at construction or maintenance sites.
- The Group shall ensure that all participants always wear safety vests during the cleanup activity.

### What the City provides to the volunteers:

- The City will erect a sign at each end of the adopted section with the group's name or acronym displayed in one color, as the group approved. No logos may be used.
- The City will host an unveiling ceremony on the day of the first cleanup. All other cleanup activities will be performed by the group on its own.

## General Guidelines and Conditions

The City of Doral appreciates your willingness to help the PWD to “Keep Doral Beautiful”. The PWD also stresses the importance of volunteers following safety practices. The purpose of this section of your agreement is to familiarize you with the guidelines and conditions that you must abide to when you join the Adopt-a-Street program.

### I. Group responsibility

- Any local community organization, school group or business group, as well as individuals 18 years of age or older, will be allowed to adopt-a-street within the City’s owned/operated right-of-way. Participants must have an approved Adopt-a-Street agreement on file with the City’s Adopt-a-Street Program Coordinator. The agreement must be kept current.
- Each group shall handle appointing or selecting a cleanup coordinator to serve as spokesperson for the group. This person's name shall be provided to the Adopt -a-Street Program Coordinator and kept current.
- Adopt-a-Street groups are prohibited from subcontracting or assigning its duties and responsibilities to any other group, organization, or enterprise.
- The group's cleanup coordinator shall communicate to the City if the group no longer wishes to participate in the program.
- Each group shall be required to adopt a minimum of one-mile segments. Litter pickup will be done on each side of the street including up to 10' of the rights-of-way (ROW). Participants should not enter private property during the cleanup.
- Each group shall be required to adopt a section of street for a minimum of two years. Adoption of the City Street segments may be renewed by completing a new Adopt-a-Street application.
- Each group shall be required to conduct cleanups a minimum of four times a year, for two years and report results to the Adopt-Street Program Coordinator by email. Groups may clean up more than four times if necessary. Several groups may adopt the same section if it is considered beneficial by the Adopt-a-Street Program Coordinator due to large amounts of litter.
- Each group will be provided with safety vests and collection supplies loaned from the City's Adopt-a-Street Program Coordinator. To help operations, groups are asked to contact the City to request these items at least seven days prior to the scheduled clean-up event.
- Each group will be responsible for returning all safety vests and unused supplies furnished by the City’s Adopt-a-Street Program Coordinator within 5 days following each cleanup, during regular business hours (8 a.m. to 5 p.m. Monday through Friday), unless other arrangements have been pre-approved.
- Each group shall be responsible for placing the bagged litter at the Adopt-a-Street signs and for notifying the Adopt-a-Street Program Coordinator of their location. The City’s Public Works Department will pick up the trash the same day or on the next workday.
- Document the cleanup activity by taking pictures and emailing them to the Program Coordinator.

## II. City's responsibility

- The City's Adopt-a-Street Program Coordinator will be responsible for working with the group to determine the specific section of street right-of-way to be adopted.
- The City will erect a sign at each end of the adopted section with the group's name or acronym displayed in one color, as the group approved on the application form. No logos may be used.
- The City will loan safety vests, trash bags, grabbers, bag holders, and safety signs for cleanups.
- The City agrees to remove filled trash bags on the first on the same day or the next workday after the clean-up event.

## III. Safety rules

- The participants of each group agree to obey and abide by all laws and regulations relating to safety and such other terms and conditions as may be required by the City's Adopt-a-Street Program.
- The group agrees to secure the participation of one adult for every seven participants of a group who are fifteen years of age or younger. No child under twelve years of age should be participating in the collection of material on the street.
- Each group agrees to ensure that the "Caution: Men Working" signs are set out at each end of the street clean-up section. The group also agrees to place the filled trash bags at the nearest Adopt-a-Street identity sign for collection by the City.
- Each individual participant of the group shall be responsible for wearing approved safety vests provided by the City during the pickup.
- Each group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages or illicit drugs while on the adopted section and performing tasks associated with the cleanup.
- Each group shall be responsible for providing a proper first aid kit and adequate drinking water for volunteers who are participating in the litter pickup.
- Waste that may pose a hazard to volunteers (i.e. syringes, chemicals, etc.) should not be picked up; it will be the responsibility of the group clean-up coordinator to contact the City for the pickup and disposal of these items.

## IV. Conditions

- The City will send out reminders to keep your agreement in good standing if no cleanups are reported within 6 months.
- If no cleanups are reported within 9 months, the street signs will be removed to make it available to another group.
- If a group's agreement is terminated for not conducting the required cleanups, the group will become disqualified to participate in the program.
- The disqualified group will not be able to participate in the program for a period of two years even if a change of name occurs.